



**1<sup>st</sup> Annual EVV's Festival of Trees  
2018 TREE DECORATING CONTEST**



Group/Organization Name: \_\_\_\_\_

Group Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional Info: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**When decorating your tree, please follow these guidelines:**

- 1) EVV will provide one 9 ft., LED pre-lit artificial tree for decorating, a tree skirt and a sign that will be hung on the tree to label each tree and participating organization; EVV will assign respective trees to each registrant. Trees remain property of EVV at the conclusion of the contest.
- 2) Get creative! Come up with a theme for your tree and have fun with it!
- 3) Displays must be durable and of a quality that will last for the duration of the event
- 4) Each tree must have a topper on their tree.
- 5) Please bring your own materials to secure and set up your display. You will need your own stepladder, etc.
- 6) Trees MUST BE decorated between 7a-12p, on Saturday, Nov. 17, 2018.
- 7) All decorations will remain on the trees through Jan. 4, 2019, and must be removed by the organizations between Jan. 5 - Jan. 8.
- 8) All participants decorating trees will be required to sign liability waivers; parents of children under 18 will be asked to sign on behalf of their children.
- 9) Please clean up your space after decorating.
- 10) Evansville Regional Airport is not responsible for lost, stolen or damaged items.

**Please complete, scan and email this form and  
your organization's logo to [lfella@flyevv.com](mailto:lfella@flyevv.com).**

You will receive an email confirmation of our receipt of your registration within 72 hours.  
Please contact Leslie at 812.421.4413, or email us at [lfella@flyevv.com](mailto:lfella@flyevv.com) if you have any questions.

THANK YOU!